

Library Board Meeting
Thursday November 21, 2024
7 AM
Library Meeting Room
105 Perimeter Rd.
Mount Horeb, WI 53572

Meeting opened at: 7:02am

Present: Bullette, Craft, Hillary, Leary, Miller, White and Director Gretzinger

Absent: Maguire

Guests: None

Guest and Public Comments: None

Approval of amended minutes from: October 24, 2024

Motion was made – motion seconded

Result – all in favor

Treasurer's Report:

- Approval of library bills – up to date on all the bills, smooth system for credit card cycle and check requests
- Endowment Fund update – Maguire will give this update next month

Director's Report – see attached

- October statistics
- Strategic Plan tracking/updates
- 2024 Budget update
- 2025 Library Operating Budget update
- Hoopla update

Agenda Items

- Consider transferring any funds remaining from Hoopla contract into Libby Advantage Account
 - Motion to transfer any funds remaining from Hoopla contract into Libby Advantage Account – motion seconded
 - Result – all in favor
- Consider 2025 Dane County Library Service Agreement
 - Motion to approve the 2025 Dane County Library Service Agreement – motion seconded
 - Result – all in favor
- Consider staffing levels for upcoming program
 - Motion to approve staffing levels of upcoming program – motion seconded
 - Result – all in favor
- Consider closing for Staff Inservice Day on Friday, February 7th 2025
 - Motion to approve closing for the full day for a Staff Inservice Day on Friday, February 7th, 2025 – motion seconded
 - Result – all in favor

- Consider Mount Horeb Public Library Donor Recognition Policy
 - Director Gretzinger to revise the MHPL Donor Recognition Policy and bring it back for consideration at the December
- Consider **Adjourning to executive closed session** as allowed by WI State Statute 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. (Re: Director's Evaluation)
 - Reconvene to open session** for any action regarding closed session
 - Motion to adjourn to executive closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – motion seconded
 - Bullette – aye
 - Craft – aye
 - Hillary – aye
 - Leary – aye
 - Miller – aye
 - White – aye
 - Motion to reconvene to an open session – motion seconded
 - Result – all in favor

Future Agenda Items

Consider Donor Recognition Policy
 Begin discussion about programming

Adjourn

Motion to adjourn – motion seconded
 Result – all in favor
 Adjourned at 8:20am