**Library Board Meeting**
**Thursday October 24, 2024**
**7 AM**
**Library Meeting Room**
**105 Perimeter Rd.**
**Mount Horeb, WI 53572**

**Meeting opened at: 7:00am**

**Present: Bullette, Craft, Hillary, Leary, Miller, White and Director Gretzinger**
**Absent: Maguire**
**Guests: None**

**Guest and Public Comments: None**

**Approval of Minutes:** September 26, 2024
Motion was made – motion seconded
Result – all in favor

**Treasurer's Report:**
- Approval of library bills
- Endowment Fund update – Maguire will report at next meeting

**Director's Report** – see attached
- September statistics
- Strategic Plan tracking/updates
- 2025 Library Operating Budget update
- New evaluation forms update
- Discussion of staffing levels for upcoming programming

**Agenda Items**
- Consider Village of Mount Horeb evaluation process and adopt similar practice for this year for library employees
    - Motion was made to follow the Village of Mount Horeb evaluation process and adopt similar practice for this year for library employees – motion seconded
    - Result – all in favor
- Consider Library Director evaluation recommendations from the Personnel Committee
- Consider changes to Library Board meeting dates for the following dates in 2025:
    - Thursday, February 20 instead of Thursday, February 27 (to present Annual Report within DPI's timeframe)
    - Thursday, November 20 instead of Thursday, November 27 (holiday)
    - Thursday, December 18 instead of Thursday, December 25 (holiday)
        - Motion was made to change the proposed Library Board meeting dates in 2025 – motion was made
        - Result – all in favor

- Consider approving 2025 library closure dates:
    - Wednesday, January 1
    - Monday, January 20
    - Monday, May 26
    - Friday, July 4
    - Monday, September 1
    - Thursday, November 27
    - Friday, November 28
    - Wednesday, December 24
    - Thursday, December 25
        - Motion was made to approve the proposed library closure dates in 2025 – motion was made
        - Result – all in favor

**Future Agenda Items**

- Consider Library Director's Evaluation (closed session needed)
- Consider staffing levels for programming

**Adjourn**
Motion to adjourn – motion seconded
Results – all in favor
Meeting adjourned at 7:30