

Library Board Meeting
Thursday May 23, 2024 7 AM
Library Meeting Room
105 Perimeter Rd., Mount Horeb, WI 53572

Open: Meeting was called to order at 7:00 am

Present: Bullette, Craft, Maguire, Ott, and Director Gretzinger
Absent: Leary and White

Approval of Minutes: April 25, 2024, May 2, 2024

Motion to approve Minutes from April 25, 2024 was made
Motion was seconded
Result of Vote-all in favor

Motion to approve Minutes from May 2, 2024 with correction to May 2 as the date.
Agenda was made
Motion was seconded
Result of Vote-all in favor with Maguire abstaining

Treasurer's Report:

Approval of library bills all credit cards bills up to date, deposits of \$1,368
Endowment Fund update \$232,925 down from prior month but up for the year 6.34%
2024 Disbursement Amount: \$9,073 based on the 3-year rolling average

Director's Report-see attached written report

- April statistics
- Strategic Plan tracking/updates
- Sealcoating library parking lot **May 29** is the sealcoating date, Library will be closed through Thursday afternoon
- SCLS Director's Meeting updates, replacing cabling to servers, will involve downtime, new network equipment is being provided to 1/3 of member libraries at a time, Fair Labor Standards Act changes effective 7/1/2024, Libby magazine checkout issues

Agenda Items

Consider staff-wide recognition for May 1 event

Motion to approve the purchase of \$50 gift cards for all staff for staff-wide recognition for efforts on May 1 from the Fund Balance was made
Motion was seconded
Result of Vote-all in favor

Consider other items re: Fund Balance expenditures: windows and/or window film

Motion to approve expenditure of \$750 from the Fund Balance for the Tri State Windows Library Sill Repair was made

Motion was seconded

Result of Vote- all in favor

Consider Endowment Disbursement for 2024 Libby/Overdrive Advantage Account

Motion to approve expenditure of \$5,000 from the Endowment Spend for a Libby/Overdrive Advantage Account was made

Motion was seconded

Result of Vote-all in favor

Consider Hoopla account

Motion to non-renew the existing Hoopla Contract was made

Motion was Seconded

Result of Vote-all in favor

Consider Code of Conduct Policy

Motion to approve revised Code of Conduct policy with regards to food and drink in the Library was made

Motion was seconded

Result of Vote-all in favor

Future Agenda Items

Library Board Officer Elections

Windows

Motion to Adjourn was made at 7:57 was made

Motion was seconded

Result of Vote-all in favor